



Automated Clearinghouse (ACH)

U.S. Customs and Border Protection

Signing up for ACH Debit General Information

- A filer must file entries through the Automated Broker Interface (ABI) using statement processing, and the filer's bank must be a U.S. bank National Automated Clearinghouse Association's (NACHA) participant with Electronic Data Interchange capability.
- Filers must also have a Federal identification number (tax ID number or Social Security Number submitted to CBP via [CBP Form 5106](#)) or a Customs-assigned alternative number.
- Complete a separate application for each account if a filer has multiple accounts/importer IDs.
- If the filer plans to use more than one broker, the filer only needs to identify one broker on the application.
- Be sure all bank information on the application matches the information on the Check Specification Sheet. Please confirm that your bank's routing and account numbers are correct. CBP holds the filer responsible for any errors that result from incorrect account information.

To begin using ACH Debit or to make changes to an existing account, please take the following steps:

Step 1: Fill Out the [ACH Debit Application, CBP Form 400](#) and Send to CBP for Processing
For faster processing, please email the application to ACH-Customs@cbp.dhs.gov.

If you prefer to mail the application, please send the form to:

U.S. Customs and Border Protection

Revenue Division- ACH Team

8899 East 56th Street

Indianapolis, IN 46249

Please call (317) 298-1200 ext. Please call (317) 298-1200 ext. 1098 if you have any questions.

Step 2: CBP Reviews the Application

After receiving the application, if CBP finds errors, they will reject the application. If CBP finds no errors, they will process it. For new applications, the process can take up to 15 business days from the date of receipt. For changes to an existing ACH account, filers should allow at least three business days for processing.

Step 3: CBP Creates the ACH Account and Assigns a Payer Unit Number

Once CBP creates the ACH account, CBP will assign the filer a unique PUN, which CBP uses as a security measure. CBP will only share the PUN with the point of contact listed on the ACH Application. Payers will use the PUN to identify themselves when attempting to submit payments.